

WAIKIKI TRAVEL PTE LTD

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TOUR BOOKING FORM

Departure Date : _____ Flight: _____

Return Date : _____ Flight: _____

Destination : _____

Ticketing Note : Waikiki Travel Pte Ltd will not be liable for any additional cost incurred due to flight rescheduling, flight mis-connection, or flight cancellation caused.

Participant Information

Name as in passport: _____ Gender: F / M
Given Name Family Name (Surname)

Diver Certification Info: _____ Last dive trip: _____
Certification Agency Diver Level Diver Number DD / MM / YYYY

Date of birth: _____ Passport expiry date: _____ Passport issued date: _____
(DD / MM / YYYY) (DD / MM / YYYY) (DD / MM / YYYY)

Passport number: _____ Place of issue: _____ Nationality: _____

Address: _____ Singapore (_____)

Contact number: _____ (Res) _____ (Office) _____ (Mobile)

Email: _____ Receive email updates from us! Yes / No

**** Please read and sign the terms and conditions in the next following page**

For Official Use

Air Tickets : SGD \$ _____ Ticket Issued date: _____

Trip Amount : SGD \$ _____ Single supplementary charges: SGD \$ _____

Equipment Rental : SGD \$ _____ x _____ days = SGD \$ _____

Eqpt Requisition : Mask/Snorkel Belt Torch Regulator set BCD Size _____ Dive Computer

Fins (Open Heel) Size _____ Fins (Full-foot) Size _____

Wetsuit (Shorty) Size _____ Wetsuit (Full-suit) Size _____ Others _____

Customer Payment Details

- To collect required deposit as stated in the terms and conditions
- To collect balance upon issuing of air ticket or 3 weeks before departure date

Deposit : \$ _____ Paid by: Cash / NETS / Bank Transfer / *Cheque _____

Balance : \$ _____ Paid by: Cash / NETS / Bank Transfer / *Cheque _____

*Please make cheque payable to **WAIKIKI TRAVEL PTE LTD**

*Cheque payment acceptable at least 2 weeks prior to departure date only.

TRIP BOOKING CONDITION

I, _____, have
Participant name
read, understood and accepted the following conditions.

DEPOSIT AND PAYMENT

A deposit is required upon booking confirmation. This deposit forms part of your final payment, however, a deposit payment does not constitute the confirmation of the tour. Full payment is required 30 days of tour departure date. Failure to comply with this may result in an automatic cancellation of your reservation and forfeiture deposit.

Minimum deposit required in Singapore dollars (SGD):

Tour Price (SGD)	Minimum Deposit (SGD)
\$300 - \$600	\$300
\$601 - \$1000	\$500
\$1001 - \$1999	\$800
\$2000 - \$2999	\$1200
More than \$3000	\$1800
Group charter	\$2000

TOUR CANCELLATION FEES

In the event of any cancellation, the following fees will be levied.

Cancellation notice	Cancellation charges per person (SGD)
35 days prior to departure	Forfeiture of deposit
21-34 days prior to departure	30% of total tour price
14-20 days prior to departure	50% of total tour price
07-13 days prior to departure	80% of total tour price
00-06 days prior to departure	100% of total tour price

**No refund for any cancellation of special promotion tour price*

PACKAGE PRICE

Prices are subject to change without prior notice in the event of unforeseen circumstances such as increase in airfares, other transportation costs, hotel rates, government tax, currency fluctuations etc. The tour price excludes pre/post tour accommodation, laundry, room service, unspecified meals or tours, beverages, portages, excess baggage charges, passport and visa costs airport taxes, personal and baggage insurance, tips and all other items of a personal nature.

CANCELLATION OF AIRTICKETS

Air tickets issued are subjected to the respective airline's cancellation policies. Administrative fees are applicable for the cancellation.

REFUND OF UNUSED SERVICES

No refunds, either in part or in full, will be made for unused air tickets, ground transportation, meals and accommodation or dives not taken.

ADMINISTRATIVE/AMENDMENT FEE

An administrative fee of S\$75 (or equivalent) will be charged for any amendment after documents are processed and S\$30 after reservations have been acted upon. Other administrative fees imposed by the airlines, hotels, tour operators, etc, will apply.

A transfer to another tour package, at your request, does not constitute an amendment but entails the cancellation of the original booking and is subject to the applicable cancellation fees as stated above.

PRE/POST TOUR ACCOMMODATION AND DEVIATION OF STAY/RETURN FLIGHT

Accommodation prior to or following after a tour is permitted, subject to the maximum validity and restrictions of the air ticket (applicable to booking with airfare included as part of the tour fare). An additional charge imposed by the airlines or operators will be borne by you. Flight and accommodation reservations during your extension should be made prior to the commencement of the tour. Extensions are at your own expense and transfers will not be provided.

TOUR CANCELLATION

The Company reserves the right to cancel any tour prior to departure for any reason whatsoever, including but not limited to insufficient number of tour participants. Should this happen, the entire payment will be refunded without further obligation or liability on the part of the Company.

ITINERARY CHANGES

Airline schedules and local conditions may affect accommodation and routings. Should this occur, the Company will endeavour to substitute a suitable arrangement of similar value.

RIGHT TO EFFECT CHANGES

The Company reserves the right to alter any route, itinerary, and/or accommodation without prior notice to you if it shall in its reasonable discretion think fit and necessary or in the case of force majeure.

The Company also has the right to decline acceptance of any person as a member of the tour if it appears that that person is likely to endanger the health or safety, impair the comfort and enjoyment of others on the tour.

The Company further reserves the right to cancel any reservations if, for any reason whatsoever, any carrier, hotel or contractor refuses to allow the person concerned to participate in the tour.

In any of the abovementioned events, the Company's sole liability and the person's sole remedy shall be limited to a refund of any monies paid, less the amount for services already utilized plus administrative fees.

MEALS

Meals will be provided as specified in the tour itinerary.

TRAVEL DOCUMENT

It is the responsibility of each tour participant to obtain a passport valid for at least 6 months and visas (if required) for the country to be visited. All proper travel documentation is the sole responsibility of each tour participant

The Company shall not be held responsible or liable for the deportation or refusal of entry by immigration authorities of any tour participants resulting from improper travel documents, possession of unlawful items or any such immigration irregularities. The Company shall also not be held responsible or liable for any expenses, reimbursement, or refund of tour prices if any tour participant is refused entry by any country before departure or during the tour for whatever reason, including but not limited to non-possession of necessary visas.

BAGGAGE

Checked-in baggage should not exceed the respective airline's limit. Tour participants must pay excess baggage charges locally.

The Company assumes no responsibility for any loss or damage to baggage or belongings that occurred while the baggage or belongings were outside its custody or control. However, the Company will assist you in making the relevant claims provided it does not interfere with, inconvenience, or hamper the conduct of the tour or other members of the tour group.

HOTEL ACCOMMODATION

Hotels used are as reflected in the brochures. In the event that accommodation in the selected hotel is not available, every effort will be made for an alternative in another hotel of similar standard. Unless specifically mentioned, all rooms will be on "run-of-house" basis.

TRAVEL INSURANCE

We strongly recommend that you purchase a Personal Travel Insurance policy prior to the commencement of your holiday.

COMPLAINTS/CLAIMS

Any complaints/claims have to be made in writing within 14 days from the date of return. No responsibility is accepted in respect of any complaints/claims, which are made after 14 days of return.

OTHER ARRANGEMENTS

The Company through appointed agents makes all arrangements for the provision of transport, accommodation, diving tours and other services only.

All exchange orders, receipts, contracts and tickets issued by the Company are subject to applicable tariffs, terms and conditions under which the accommodation, transportation and other services whatsoever are provided by the hotels, transport companies, airlines, railroad lines, steamship lines, owners or contractors concerned. By acceptance of such exchange orders, receipts, contracts and tickets, the tour participant are deemed to have agreed to the applicable tariffs, terms, and conditions.

Every person participating in any tour/holiday organised by the Company does so at his own risk with respect to loss or damage to property or injury to person except where such loss, damage or injury was caused by the negligence or wilful misconduct of the Company, its employees or agents. The tour participant accepts full responsibility for damages, losses, and expenses due to delay, sickness, weather, strikes, quarantine, or acts of God.

The Company is only acting as an agent in organizing the respective holiday components and will not be held responsible for any loss, damage, cost, expense or inconvenience caused by the suppliers or appointed agents of such holiday component. In no case shall the Company or their employees or agents be liable for any causes outside their reasonable control or from any act or omission of the suppliers or appointed agents.

LIMITATION OF LIABILITY

In no event shall the liability of the Company or their employees or agents in respect of any loss or damage other than death or personal injury arising out of the tour exceed as an absolute maximum the price of the tour/holiday in question.

Participant Signature

Date (DD / MM / YYYY)

Guardian's Signature

Date (DD / MM / YYYY)